1. As the question paper of the board examination is always based on NCERT, therefore first complete the entire syllabus from the NCERT Class 10th Mathematics textbook to understand the concepts of each and every chapter.

2. Write all the concepts formulae and statements of theorems on sheets for quick revision.

3. The unit which carries more marks in the question paper should be given more time to practice.

4. After completing the entire syllabus from the NCERT textbook, complete my MLL study materials for Basic based Exam. No need to go through reference books like RD Sharma, RS Aggarwal as it gives a broader view of questions which is not advisable for Basic opted students.

5. After completing the revision work, solve CBSE Sample paper for Basic Board Exam.

6. Start from Section-D (4 marks questions), then Section-C (3 marks questions), then Section-B (2 marks questions) and lastly Section-A (1 mark question).

The suggested time management for section wise is given below which may vary for each student:

<table>
<thead>
<tr>
<th>Section</th>
<th>Total Questions</th>
<th>Time per Question</th>
<th>Total marks in Section</th>
<th>Clock Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section – D</td>
<td>6</td>
<td>6-8 minutes</td>
<td>24</td>
<td>10:30 AM – 11:15 AM</td>
</tr>
<tr>
<td>Section – C</td>
<td>8</td>
<td>5-6 minutes</td>
<td>24</td>
<td>11:15 AM – 12:00 NOON</td>
</tr>
<tr>
<td>Section – B</td>
<td>6</td>
<td>2-3 minutes</td>
<td>12</td>
<td>12:00 NOON – 12:20 PM</td>
</tr>
<tr>
<td>Section – A</td>
<td>20</td>
<td>1-3 minutes</td>
<td>20</td>
<td>12:20 PM – 1:00 PM</td>
</tr>
</tbody>
</table>

Hard and left over questions: 1:00 PM – 1:15 PM
Revising time: 1:15 PM – 1:25 PM
Arranging time: 1:25 PM – 1:30 PM

7. Attempt all my sample papers for Basic Board Exam (10 sample papers + 08 sample paper test papers along with answers) as test using the above suggested time management from my website blog (www.kumarsir34.wordpress.com) by fixing time for each sample as 2 hrs 45 minutes. Doing enough practice of sample papers boosts the level of self confidence of the students.

8. Practicing the sample papers also teaches the concept of time management to the students. I am sure that this exercise will help you to complete your board exam in 2½ hrs.

**POINTS TO REMEMBER IN THE EXAMINATION HALL:**

1. Read the question paper with full concentration. Use the first fifteen minutes carefully and effectively by going through the question paper at least twice and marking all the questions which seem difficult and leave them for last.

2. First; attempt those questions which you are sure about starting from Section D to A.

3. Understand the worth of each question. Never spend too much time (5-10 minutes) on 1 or 2 mark questions. If you don’t know the solution for a particular question, leave some space for that question.

4. Answer sheet should be neat and clean. Rough work should be done on the same page by drawing a margin. Do not cut the rough work if you could not get the answer. Partial marks may be given for time work done. Avoid overwriting.

5. Use pencil and scale to draw the figures. Never draw a figure with the use of a pen.

6. Don’t leave any question un-attempted. Write down anything you know about the question even if it is wrong. There is no negative marking so attempting a question, even if you don’t know the answer completely, will not hurt.

7. Never lose your patience during the exam. If you do not know the answer to any question, do not lose your patience. After completing the familiar questions take a long breathe and think about the concepts involved in that particular question. This will definitely help you to recall some steps of that question.

All the best for your board exams!

M. S. Kumar Swamy, TGT(Maths)
KV Gachibowli